

Public School Capital Outlay Funding Cycle

New Mexico School Boards Association 2022 Annual Convention

December 3, 2022

Presenter:

Martica Casias, PSFA Executive Director



New Mexico Public School Facilities Authority

Partnering with New Mexico's communities to provide quality, sustainable school facilities for our students and educators.

Agenda

- **Overview**
 - Public School Capital Outlay Council (PSCOC) & Public School Facilities Authority (PSFA) Background
 - PSFA / PSCOC Organization
 - Current PSCOC Members and Key PSFA Personnel
- **Funding Programs and Awards Cycle**
 - Ranking
 - Application
 - Awards
 - Regional Project Managers
- **Finance**
- **Maintenance**

PSCOC and PSFA Background

- Current public school capital funding process was developed and established in response to the 1998 Zuni lawsuit.
- New Mexico public school capital outlay process seeks to establish and implement a uniform funding system for capital improvements.
- Public school capital outlay funding is a local and state responsibility in New Mexico.
- Public School Capital Outlay Council (PSCOC) manages the allocation of the Public School Capital Outlay Act Fund (PSCOF) to public school facilities in New Mexico's 89 school districts and 2 constitutional schools (School for the Deaf and School for the Blind and Visually Impaired).
- PSCOOTF provides oversight of PSCOC.
- PSFA is staff to the PSCOC.

Public School Capital Outlay Council

PSCOC Current Members

- Joe Guillen, PSCOC Chair – NM School Boards Association
- Raul Búrciaga, PSCOC Vice-Chair – Legislative Council Service
- David Abbey – Legislative Finance Committee
- David Robbins – Public Education Commission
- Gwen Perea Warniment – Legislative Education Study Committee
- Mariana Padilla – Governor's Office
- Antonio Ortiz – Public Education Department
- Clay Bailey – Construction Industries Division
- Ashley Leach – Department of Finance & Administration

Key PSFA Staff

- Martica Casias – PSFA Executive Director
- Ryan Parks – Deputy Director
- Brad Mathews – Chief Financial Officer
- Mona Martinez – Chief Procurement Officer / Staff Attorney
- Scott Ficklin – Senior Projects Manager
- Alyce Ramos – Programs Manager
- Larry Tillotson – Maintenance and Operations Support Manager
- John Valdez – Facilities Master Planner
- Andrew Martinez – Facilities Manager
- Ovidiu Viorica – Broadband Manager

PSCOOTF, PSCOC & PSFA Organization

Public School Capital Outlay Oversight Task Force (PSCOOTF)

Oversees the work of the Public School Capital Outlay Council.

Public School Capital Outlay Council (PSCOC)

Manages the allocation of the Public School Capital Outlay Act Fund (PSCOF) to public school facilities.

Public School Facilities Authority (PSFA)

Staff to the PSCOC. Distributes state funding, partners with districts to manage PSCOC awarded projects, collect and organize public school facility data.

Primary Functions of PSFA

Staff to PSCOC

Role defined by NM Administrative Code.

Provide research and analysis to decision-makers on PSCOC.

Funding Administration

Distribution of state funding to all school districts, in compliance with statute.

Project Management

Partner with school districts on planning, design, and construction projects (including technology infrastructure) to provide project management support and technical expertise.

Facility Information Management

Assess, gather, and organize facility information for all schools in NM.

Calculate the wNMCI score to produce the statewide ranking of public schools.

Assist districts in monitoring and improving maintenance and energy efficiency.

Services provided to school districts

Projects Process

PLANNING

- District Facilities Master Plan - identifies and prioritizes facility needs (vendor)
- Enrollment, demographics, feasibility studies, etc.

FAD

- School assessments - identifies / scores facility systems and educational adequacy deficiencies. Calculates school wNMCI score.
- RANKING – prioritizes schools (by wNMCI score) for funding.

PROGRAMS

- Sets funding program eligibility (based on RANKING and FAD) and rules.
- Accepts and reviews district applications, calculates potential award amounts.
- Makes award recommendations to the PSCOC.

PROCUREMENT

- Assists districts with procurement of contracts.

FINANCE

- Disburses funding for PSCOC funded awards / projects.

PROJECTS

- Collaborates with districts to co-manage PSCOC awarded projects.
- Planning, Design, and Construction Phases.

Current Programs

STANDARDS

- **School / Building replacement, renovation, or additions**
 - Eligibility – Top 150 of current ranking, campus FCI greater than 70%

SYSTEMS

- **Building System replacement or upgrade**
 - Eligibility – Top 350 of current ranking, or specific FAD categories

PRE-K

- **Pre-K facilities renovation or additions**
 - Eligibility – any school facility

TEACHER HOUSING

- **Pilot Program**
 - Eligibility - the area the district serves has no or limited available for housing for teachers and staff
 - Housing must be located on district property

LEASE ASSISTANCE

- Lease Reimbursement for charter and district schools

FMP ASSISTANCE

- FMP funding assistance – district hires planning vendor

Funding Programs Schedule

- **The PSCOC adopted a new funding cycle for 2022.**
 - Applications will *remain open throughout the year*.
 - Awards will be granted on a quarterly and bi-annual basis.
- **Schedule:**
 - Jan 11, 2022: Statewide ranking of schools posted by PSFA,
 - Capital Funding Applications released.
 - April 25: Systems-based Awards
 - July 18: Standards-based, Pre-K, and Systems-based Awards
 - October 11: Systems-based Awards
 - January 9, 2023: Standards-based, Pre-K, and Systems-based Awards

Application Cycle/ Process

PSCOC Approves Funding Program Eligibility / Rules

- The release of the Final wNMCI ranking, following PSCOC approval, initiates the Capital Funding Cycle.
- The PSCOC determines eligibility (per the Ranking, FAD, FCI) and funding pools.
- Standards = top 150
- Systems = top 350

Application Released

- PSFA announces application and communicates with potential applicant districts

Pre-applications

- Districts submit pre-application to PSFA.
- New process – districts submit a letter of intent – providing information regarding request.

Application Cycle/ Process

FINAL APPLICATION

- PSFA staff (Programs Manager and Regional Managers) assist districts to complete the Final Applications.
 - New Process – Standards-based will be web-based this year, others to follow.

PSFA REPORT / RECOMMENDATION

- PSFA staff collaborates to compile application information / analysis into a formal report.
 - District request, school eligibility, district maps, school site plan, etc.
 - Planning, Maintenance, and Finance analysis.
 - Potential project analysis – scope, costs, etc.
 - PSFA recommendations for PSCOC award / funding.

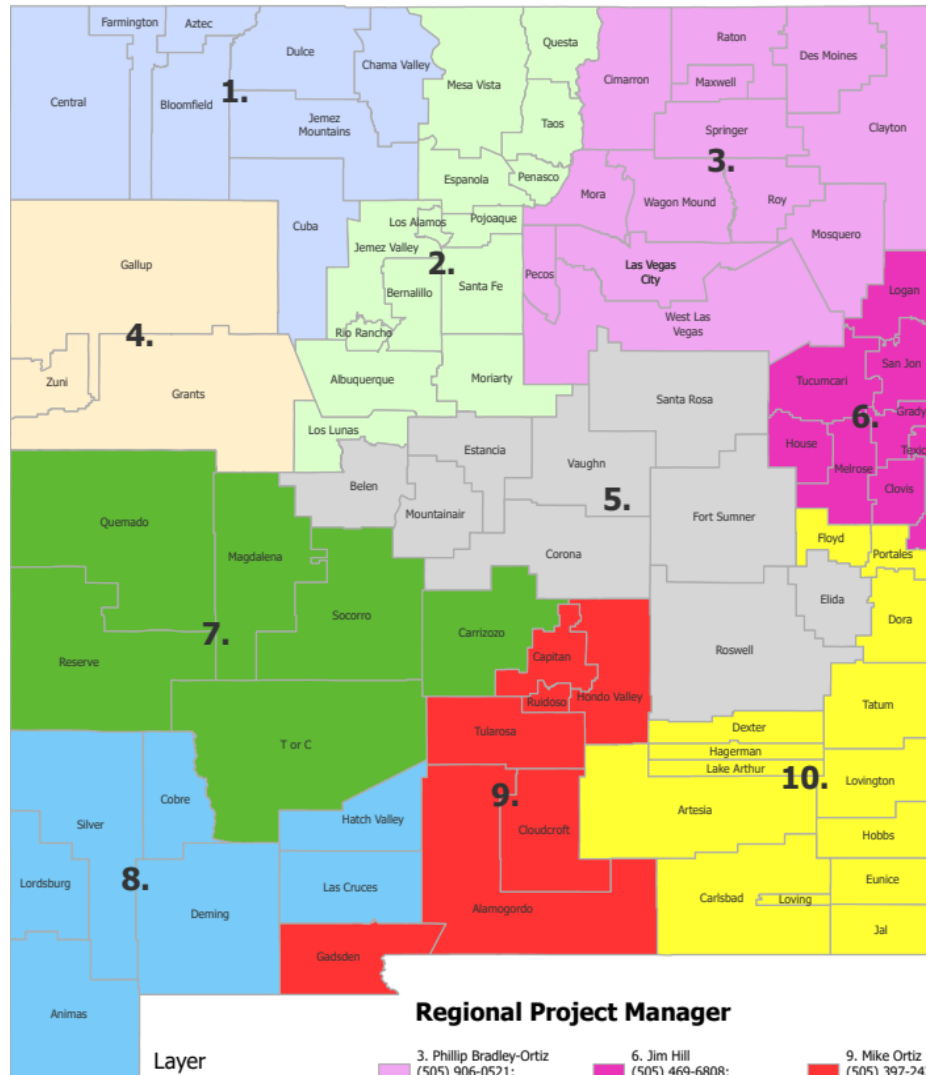
PSCOC AWARDS

- PSFA and school districts present applications and reports to PSCOC.
- PSCOC approves awards and determines award amount for each application/request.



PROJECTS

PSFA Regional Project Managers



Layer

- 1. Alex Garrubba
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Projects Financial Process

CERTIFICATION

- PSCOC awarded projects are funding through Supplemental Severance Tax Bonds (SSTB's)
- PSCOC approves certification of funding source
- State Board of Finance approves Certification and assigns project to bond

SHARE

- SHARE is the State of NM accounting system.
- An A-code (project identifier) is established by PSFA and approved by DFA
- Budget in the amount of the award is established by PSFA and approved by DFA

MOU

- Memorandum of Understanding (MOU) is created, signed and approved through E-builder
- The MOU stipulates the state/local match

COMMITMENTS

- District and/or PSFA submits requests to commit funds by providing required documentation.
- PSFA processes purchase order and approved by DFA

PAYMENTS

- (State Share) District submits requests for payments by submitting all required documentation; PSFA approves payment request and is approved by DFA
- (Local Share) District enters check date and check number in PSFA Construction Information Management System (CIMS)

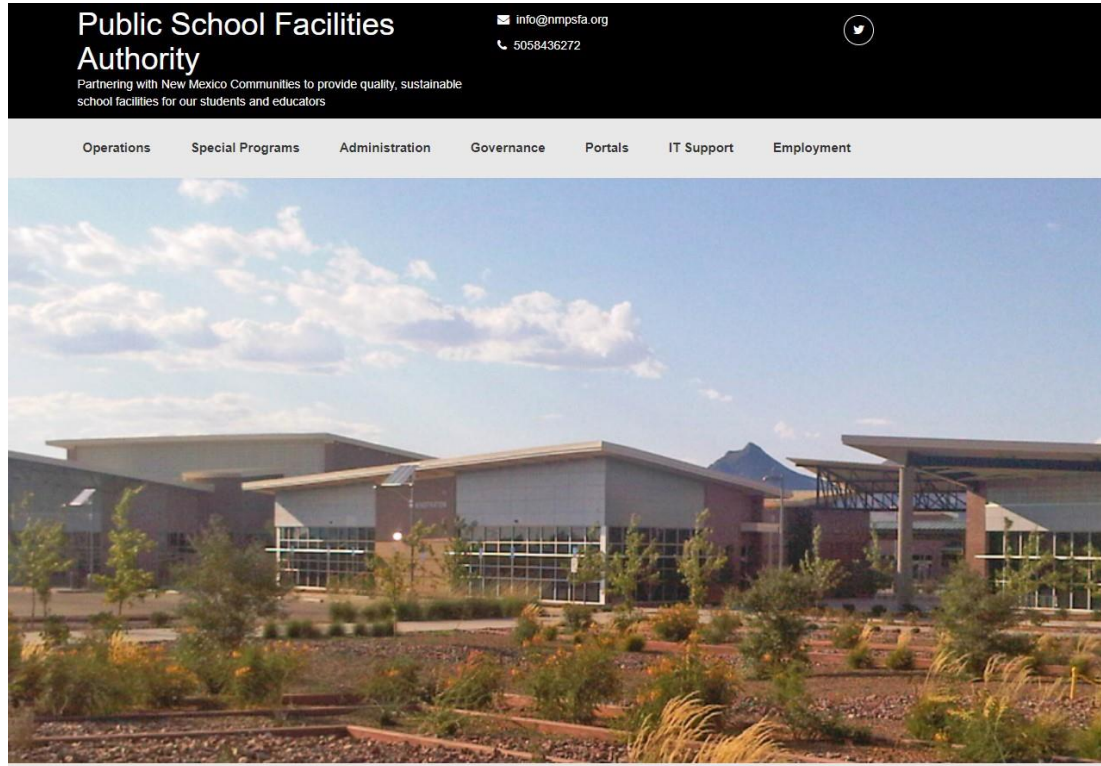
CLOSE OUT

- PSFA ensures that project is complete, purchase orders are closed out, vouchers paid, and budgets reconciled.
- District provides all proof of payment for all local share invoices

Maintenance

- PSCOC recognizes the importance of maintenance to allow school facilities to be functional and to extend the life building.
- PSFA provides consultative services in an effort to assist school districts in establishing and optimizing their maintenance programs.
 - Facility Information Management (FIMS) software
 - A tool to help assess facility maintenance conditions
 - Tracks work orders
 - Assess local facility management challenges
 - Performs fields assessments to evaluate facility conditions and maintenance performance resulting in a Facilities Maintenance Assessment Report (FMAR)
 - FMAR scores are reviewed by the PSCOC and considered when awarding school construction projects

PSFA Website



www.nmpsfa.org

<https://www.nmpsfa.org/wordpress/capital-funding/>

Thank you

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Gallup-McKinley – Thoreau ES – Standards-Based Project



Belen - Rio Grande ES – Standards-Based Project
Professional Photo courtesy of Patrick Coulie



Roswell – Del Norte ES – SMPC Architects



Belen - Rio Grande ES – NCA Architects
Professional Photo courtesy of Patrick Coullie



Gallup-McKinley – Thoreau ES – Dekker Perich Sabatini