

# 2023 Regular (Board) Elections and Special Elections



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# NEW MEXICO SCHOOL BOARDS ASSOCIATION SCHOOL BOARD MEMBERS

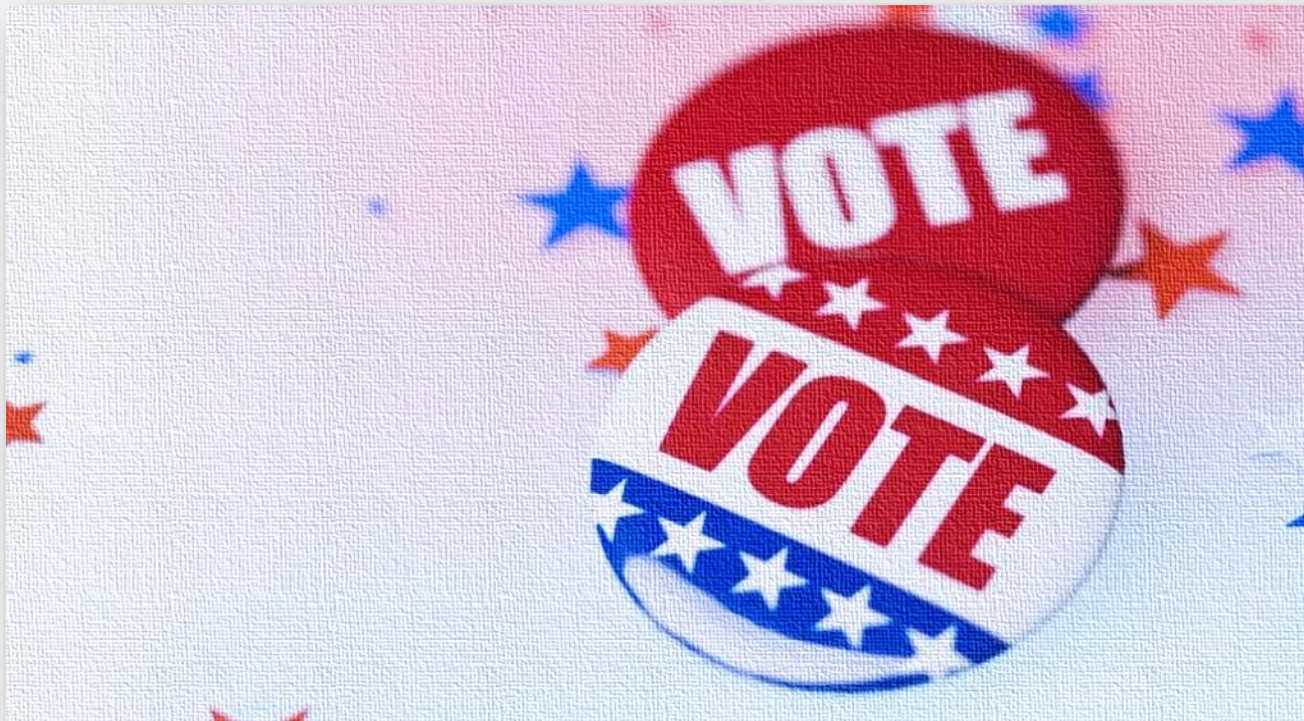
## PLEASE SIGN-IN

- ✓ In order to receive training credit you must provide your full name and your district on the sign in sheet. No nicknames or abbreviations.
- ✓ You must sign in during each of the sessions (both general and breakout sessions) you are attending.

Thank you!



# Regular and Special Elections



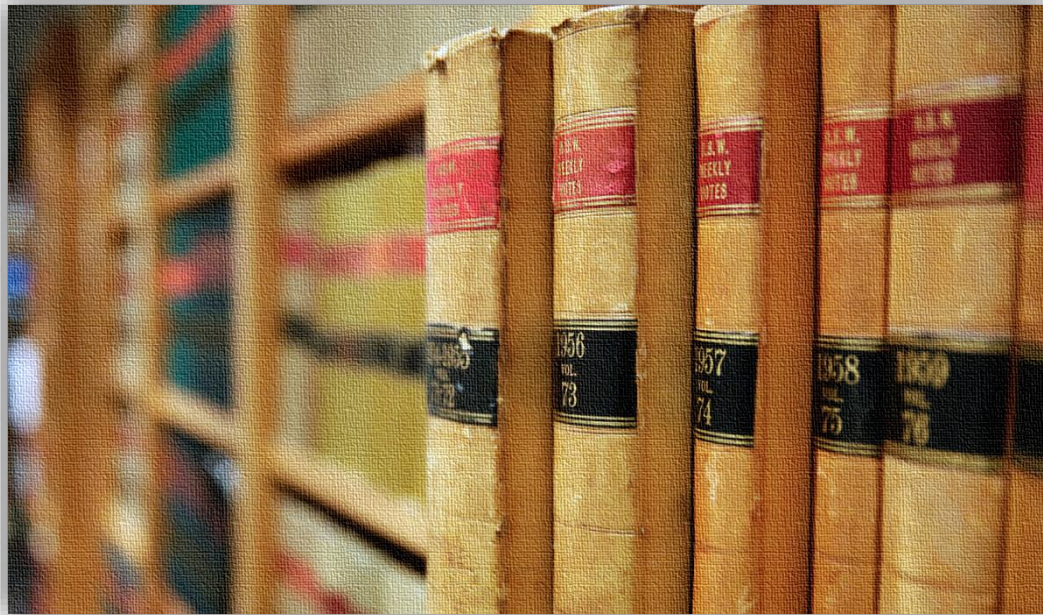
# Regular Elections

- o Held on the first Tuesday after the first Monday in November of each odd-numbered year
- o Held to elect qualified persons to membership on a local governing body, such as a school board
- o Nonpartisan election (no party or slate)
- o May include a ballot question (bond or mill levy)
- o Called, conducted, and canvassed pursuant to the Election Code
  - o Early/Absentee voting
  - o Physical polling locations on election day

# Special Elections

- o Held at any time other than a regular election
- o Called, conducted, and canvassed pursuant to the Special Election Act
  - o Mail ballot only
  - o District bears expense

# 2023 Legislature



# 2023 Legislature

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# Proposed Legislation

- o SB 131 – Public School Funding Changes
- o HB 143 – School Board Governance Requirements



# Election Timeline

- o Notice to County Clerk(s)
- o Secretary of State Proclamations
- o Candidate Declarations, Write-Ins and Withdrawals
- o Voter Education
- o Early Voting (October 10) to Election Day (November 7, 2023)
- o Post Election
  - o Canvas
  - o Training for Board Members



# Election Countdown-June

- o **Saturday, June 10, 2023**
  - o First day for District to notify County Clerk of all board positions and position numbers to be filled at November 7, 2023 Regular Local Election [NMSA 1978, § 1-22-4(A)]
  - o Notice may be submitted by Board or Superintendent.
  - o Include positions that were filled by appointment since 2022 election and all positions expiring December 31, 2023.
  - o Include HB 33 or SB 9 mill levy or bond questions now, if possible (even though deadline is not until Tuesday, August 29, 2023)

# Election Countdown-July

- o **Monday, July 10, 2023**
  - o Last day for District to notify County Clerk of all board positions and position numbers to be filled at November 7, 2023 Regular Local Election [NMSA 1978, § 1-22-4(A)]
  - o If you have really been snoozing, email or walk it in to each County Clerk's office where your district has voting precincts

# Election Countdown-July County Clerk & Secretary of State Duties

- o **Tuesday, July 18, 2023**
  - o Last day for County Clerk to notify Secretary of State of all positions to be filled at November 7, 2023 Regular Local Election [NMSA 1978, § 1-22-4(A)]

# Election Countdown-August County Clerk & Secretary of State Duties

- o Wednesday, August 9, 2023
  - o Secretary of State shall issue and file a proclamation in English and Spanish calling 2023 Regular Local Election [NMSA 1978, § 1-22-4(B)]
  - o Upon receipt from Secretary of State, County Clerk shall post entire election proclamation in English and Spanish on County Clerk's website [NMSA 1978, § 1-22-4(D)]
  - o **Note:** Secretary of State now prepares regular election translations

# Election Count Down-August County Clerk & Secretary of State Duties

- o **Thursday, August 24, 2023**
  - o Deadline for County Clerks to publish portions of election proclamation in English and Spanish in a newspaper of general circulation within County (or Counties for multi-county Districts)  
[NMSA 1978, § 1-22-4(D)]

# Election Countdown-August Bond & Mill Levy Ballot Questions

- o **Monday, August 28, 2023**
  - o Last day for Boards to adopt Resolution Proposing Bond and/or HB 33 or SB 9 mill levy ballot question for November 7th regular election
  - o **Note:** Begin planning voter education steps for mill and bond elections

# Election Countdown-August Bond & Mill Levy Ballot Questions

- o **Tuesday, August 29, 2023**
  - o Deadline for District to file resolution for bond and mill levy elections with County Clerks of each county containing voting precincts and New Mexico Department of Finance Administration (DFA)  
[NMSA 1978, § 1-16-3(b)]



# Election Countdown-August Candidate Declarations

- o **Tuesday, August 29, 2023**
  - o Deadline to file Declarations of Candidacy with office of the County Clerk in each county with voting precincts within the District  
[NMSA 1978, § 1-22-7(A)]
  - o **Note:** (1) the declarant **must** personally file or give written authorization for another person to file on behalf of the declarant; and (2) the declaration **must** be filed in all counties with voting precincts in the District

# Election Countdown-September County Clerk Certification

- o **Friday, September 1, 2023**
  - o Deadline for County Clerk to certify all mill and bond local ballot question to Secretary of State  
[NMSA 1978, § 1-16-3(B)]

# Election Countdown-September Write-Ins and Withdrawals

- o **Tuesday, September 5, 2023**
  - o Deadline to file Declaration of Candidacy for write in candidate with office of the County Clerk  
[NMSA 1978, § 1-22-8.1(C)]
  - o Deadline to withdraw as candidate  
[NMSA 1978, § 1-10-6(C)]

# Election Countdown-September Candidate Ballot Notification

- o **Friday, September 8, 2023, 5:00 p.m.**
  - o Deadline for County Clerk to place candidate's name for position candidate declared on ballot and to notify candidate that name will appear on ballot  
[NMSA 1978, § 1-22-10(A)]

# Election Countdown-September Website

- o **Monday, September 11, 2023**
  - o Deadline for School District to post resolution on website [NMAC 1.10.16.8(E)]

# Election Countdown-September Federally Qualified Ballots

- o **Saturday, September 23, 2023**
  - o Deadline for County Clerk to have access to ballots to send to federally qualified electors [NMSA 1978, § 1-10-5]

# Election Countdown-September

## All Other Ballots Printed

- o **Thursday, September 28, 2023**
  - o Deadline for County Clerk to have all other printed ballots in possession  
[NMSA 1978, § 1-10-5]
  - o **Note:** Did you remember to start your voter education program?
    - ❖ Flyers
    - ❖ Community forums
    - ❖ Website
    - ❖ Eligible Student Voters
    - ❖ Employees

# Election Countdown-October Voter Registration And Early Voting

- o **Tuesday, October 10, 2023**
  - o Deadline to register to vote in November 7, 2023  
Regular School District Election [NMSA 1978, § 1-4-8(A)]
  - o Absentee voting begins [NMSA 1978, § 1-6-5(F)]
  - o Early voting begins [NMSA 1978, § 1-6-5.7(A)]
  - o **Note:** Put the ballot on your website with polling place and other information



# Election Countdown-October County Clerk Publication

- o **Tuesday, October 17, 2023**
  - o First day for County Clerk's publication of first of two publications of election proclamation with candidate name, question(s) if any, and precinct board members in English and Spanish [NMSA 1978, § 1-11-3(A)]
  - o **Note:** These are the two notices that used to be filed under the old law not more than 10 and not less than 2 days before the election.

# Election Countdown-October County Clerk Last Publication

- o **Tuesday, October 31, 2023**
  - o Last day for County Clerk's publication of second of two publications of proclamation with candidate names, question(s) if any, and precinct board members in English and Spanish  
[NMSA 1978, § 1-11-3(A)]

# **Election Countdown-November Last Early Voting**

- o Saturday, November 4, 2023**
  - o Last day to vote Early**  
[NMSA 1978, § 1-6-5.7(A)]

# Election Day

o **Tuesday, November 7, 2023**



# Post Election

- o Canvassing Board and Deadlines
- o Publication of Results
- o Secretary of State Certificates
- o New Board Member Terms begin January 1, 2024
- o Training Requirements

# Post Election Canvassing Board

## o Monday, November 13, 2023

- o First day for county canvassing board (the County Commission) to: (1) meet to approve the report of the canvass of the returns; (2) declare the results of the election and of all ballot questions affecting only precincts within the county, and (3) issue a certificate of canvass of the results of the election and send one copy to: (a) the County Clerk, (b) each local government with a candidate or ballot question (including the School District), (c) the Secretary of State, (d) the State Records Center, and (e) the State Canvassing Board.

[NMSA 1978, §§ 1-13-13(A), (B), and (C)]

# Post Election Canvass Deadlines

- o **Friday, November 17, 2023**
  - o Last day for county canvassing board (the County Commission) to complete canvassing duties (see prior deadline) [NMSA 1978, §§ 1-13-13(A), (B), and (C)]
  - o **Note:** For counties with more than 150,000 voters, the deadline is November 20, 2023

# Post Election November Superintendent Alert

- o **Friday, November 24, 2023**
  - o Suggested date for publication of results of election if ballot included a **bond** question [NMSA 1978, § 22-18-10]
  - o **Note:** The election results for **bond** elections must still be published. This starts the clock for the statute of limitations on election contests



# Post Election Secretary of State Certificates

- o **Friday, December 1, 2023**
  - o First day for Secretary of State to issue certificates of election to appropriate candidates  
[NMSA 1978, § 1-13-16(C)]

# Congratulations You've Been Elected!

- o **Monday, January 1, 2024**
  - o Terms of office begin for elected candidates  
[NMSA 1978, § 1-22-18]

# Training Requirements and Resources for School Board Members

- o School Board Mandatory Training
  - o A minimum of 5 hours of training per year is required [NMSA 1978, § 22-5-13]
- o New Mexico School Boards Association  
[www.nmba.org](http://www.nmba.org)
- o New Mexico Public Education Department (PED) Workshops

# Tips for a Successful Election

- o Plan Ahead
- o Establish a Need
- o Know the Need
- o Organize
- o Communicate the Need
- o Be Honest
- o Focus on Friends
- o Don't Forget your Staff (they are voters too!)
- o Educating Voters
- o Telling to vote (not *HOW* to vote)
- o Post-Mortem

**NOVEMBER 7, 2023 REGULAR LOCAL (SCHOOL) ELECTION CALENDAR\***

June 10, 2023	First day for School District to notify County Clerk of all School Board positions to be filled at November 7, 2023 Regular Local Election [NMSA 1978, § 1-22-4(A)]
July 10, 2023	Last day for School District to notify County Clerk of all School Board positions to be filled at November 7, 2023 Regular Local Election [NMSA 1978, § 1-22-4(A)]
July 18, 2023	Last day for County Clerk to notify Secretary of State of all positions to be filled at November 7, 2023 Regular Local Election [NMSA 1978, § 1-22-4(A)]
August 9, 2023	Secretary of State shall issue and file a proclamation in English and Spanish calling 2023 Regular Local Election [NMSA 1978, § 1-22-4(B)]
After receipt	County Clerk shall post Secretary of State's entire proclamation in English and Spanish on County Clerk's website [NMSA 1978, § 1-22-4(D)]
August 24, 2023	County Clerk shall publish portions of School Board's election proclamation in English and Spanish in a newspaper of general circulation within County (or Counties for multi-county school districts) [NMSA 1978, § 1-22-4(D)]
August 28, 2023	Last day for School Board to adopt Resolution proposing mill levy or bond question for regular election ballot [NMSA 1978, § 1-16-3(B)]
August 29, 2023	Deadline of between 9:00 a.m. and 5:00 p.m. for candidates to file Declarations of Candidacy with County Clerk [NMSA 1978, § 1-22-7(A)]
August 29, 2023	Deadline for School District to file School Board's Resolution proposing mill levy or bond question for regular local election ballot with County Clerk of each county containing voting precincts within School District [NMSA 1978, § 1-16-3(B)]
September 1, 2023	Deadline for County Clerk to certify School District ballot question(s) to Secretary of State [NMSA 1978, § 1-16-3(B)]
September 5, 2023	Deadline of between 9:00 a.m. and 5:00 p.m. for persons to file Declarations of Candidacy to be a write-in candidate with County Clerk [NMSA 1978, § 1-22-8.1(C)]
September 5, 2023	Deadline to withdraw as candidate [NMSA 1978, § 1-10-6(C)(1)]
September 8, 2023	Deadline of 5:00 p.m. for County Clerk to place candidate's name on ballot for position declared and to notify candidate in writing that name will appear on ballot [NMSA 1978, § 1-22-10(A)]
September 11, 2023	Deadline for School District to post resolution on website [1.10.16.8(E) NMAC]

September 23, 2023	Deadline for County Clerk to have access to ballots to send to federal qualified electors [NMSA 1978, § 1-10-5]
September 28, 2023	Deadline for County Clerk to have all other printed ballots in possession [NMSA 1978, § 1-10-5]
October 10, 2023	Deadline to register to vote in November 7, 2023 Regular Local Election [NMSA 1978, § 1-4-8(A)]
October 10, 2023	Absentee voting begins [NMSA 1978, § 1-6-5(F)]
October 10, 2023	Early voting begins [NMSA 1978, § 1-6-5.7(A)]
October 17, 2023	First day for County Clerk's publication of notice of election [NMSA 1978, § 1-11-3(A)]
October 31, 2023	Last day for County Clerk's publication of notice of election [NMSA 1978, § 1-11-3(A)]
November 4, 2023	Last day to vote early [NMSA 1978, § 1-6-5.7(A)]
November 7, 2023	Election Day
November 13, 2023	First day for county canvassing board (the County Commission) to: (1) meet to approve the report of the canvass of the returns; (2) declare the results of the election and of all ballot questions affecting only precincts within the county, and (3) issue a certificate of canvass of the results of the election and send one copy to: (a) the County Clerk, (b) each local government with a candidate or ballot question (including the School District), (c) the Secretary of State, (d) the State Records Center, and (e) the State Canvassing Board [NMSA 1978, §§ 1-13-13(A), (B), and (C)]
November 17, 2023	Last day for county canvassing board (the County Commission) to complete canvassing duties (see prior deadline) [NMSA 1978, §§ 1-13-13(A), (B), and (C)] <b>(Note: For counties with more than 150,000 voters, the deadline is November 20, 2023)</b>
November 24, 2023	Suggested date for publication of results of election if ballot included a bond question [NMSA 1978, § 22-18-10]
December 1, 2023	First day for Secretary of State to issue certificates of election to appropriate candidates [NMSA 1978, § 1-13-16(C)(1)]
January 1, 2024	Term of office begins for elected candidates [NMSA 1978, § 1-22-18]

# Questions?



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