



NEW MEXICO SCHOOL BOARDS ASSOCIATION
Board Member Institute
February 13-15, 2025 - Eldorado Hotel - Santa Fe, NM

REGISTRATION FORM

School District: _____
Contact: _____
Phone: _____
Email: _____

ATTENDEES NAMES
(Please print)

- 1. Name: _____
Title: _____
- 2. Name: _____
Title: _____
- 3. Name: _____
Title: _____
- 4. Name: _____
Title: _____
- 5. Name: _____
Title: _____
- 6. Name: _____
Title: _____

FEES:

Association Members: \$450.00 per person. **\$500.00 per person after January 29, 2025.**

Purchase Order #: _____ (attach copy of P.O.)

Non-Members: \$700.00 per person. Payment must be made in advance.

Cancellations & Refund Policy

100% refund if registration is canceled in **writing**, by January 22, 2025.

50% refund if registration canceled in **writing**, by January 29, 2025.

NO SHOWS WILL BE BILLED IF NOT CANCELED BY DATES SHOWN ABOVE. Substitutions will be allowed until January 29th. From the 30th until the event, no substitutions. NMSBA does not send out confirmations, you must call or email to confirm receipt of registration or cancellation. NMSBA's policy dictates that we do not give refunds due to inclement weather or illness.

HOTEL RATES at the Eldorado Hotel are \$159.00 Single/Double, plus tax. Please make your own room reservations by calling **1-505-988-4455** and reference **NMSBA** room block at time reservation is made.

Please email registration form and P.O. to **Carolyn Mole, NMSBA Finance Director** at: cmole@nmsba.org